



1318 W. Sixth Street-PO Box 597  
Kewanee, IL 61443  
Ph: 309-852-5696  
Fax: 309-853-4398

**Freedom of Information Act Request for Access to Public Records**

<b>Name</b>	
<b>Address</b>	
<b>Phone # of Requestor</b>	

**Description of public record(s) being sought**

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**Type of record requested**

**Purpose for the Request**

- Inspection only
- Certified copy
- Regular copy

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**Signature of Requestor:**

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**Date of Request:**

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**Submit this form to:**

**T. Gregory Wertheim, Director  
Henry-Stark Counties Special Education District  
1318 W. Sixth Street, PO Box 597, Kewanee, IL 61443**

**This Section for Office Personnel Use only**

**Request Received by:** \_\_\_\_\_

**\*Date Response Due:** \_\_\_\_\_ (Calculate 5 business days)

**\*The first business day after the request is received is considered day 1 of the 5 business days timeline for response**