

Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, October 18, 2018 at 1:30p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Nordstrom, Mr. Gripp, Mr. Akers, Mr. O'Riley, Dr. Sullens, Mr. Sutton, and Mr. Kazubowski. Members absent: Mr. Brumbaugh. Others present: Angie Zarvell, Robin O'Connor, and Tom Peffer.

COMMENTS FROM VISITORS:

Mr. Tom Peffer, of Gorenz and Associates presented the results of the June 30, 2018 audit. Mr. Peffer provided the board members with numerous worksheets charting historical trends in expenditures and revenues for several years. He further stated the results of the audit were favorable and that the board has been provided accurate financial information on which they have based their decisions and recommendations. The June 30, 2018 balance on hand represents just over one month of operating expenses and still remains in an acceptable range.

CONSENT AGENDA:

A motion was made by Akers and seconded by Gripp to approve the following items under Consent Agenda:

- 09/13/18 Executive Board Meeting Minutes
- 09/13/18 Executive Board Executive Session Minutes
- 09/14/18 and 09/28/18 Bills Payable
- 09/21/18 and 10/05/18 Payroll Withholding
- 09/21/18 and 10/05/18 Payroll and Benefits
- 09/30/18 Financial Statement

Roll call vote showed Gripp, Akers, O'Riley, Sullens, Sutton, Nordstrom, and Kazubowski voting aye. No one voted nay.

Motion Carried 7-0

PERSONNEL:

Motion by Nordstrom, seconded by Akers to accept the following Personnel:

REQUESTS FOR LEAVE

Ms. Tina Matney
Leave of Absence
Paraprofessional/ExCEL
Start Date: 11/05/18
Estimated End Date: 11/26/18

Ms. Katie Mierop
Maternity Leave
Paraprofessional/Northside
Estimated Start Date: 11/19/18
Estimated End Date: 01/07/18

Mr. Michael Kegebein
Family Medical Leave Act
Custodian/ExCEL
Start Date: 11/16/18
Estimated End Date: 12/14/18

DISMISSAL

Ms. Stephanie Cokel
Paraprofessional/Northside
90 Day Probationary
Start Date: 08/23/18
End Date: 10/01/18

EMPLOYMENT

Ms. Tiffany Carpenter
Paraprofessional/Northside
Salary: \$11.00/Hour
Start Date: 10/25/18

Roll call vote showed Akers, O'Riley, Sullens, Sutton, Nordstrom, Gripp, and Kazubowski voting aye. No one voted nay.

Motion Carried 7-0

JUNE 30, 2018 AUDIT:

Motion by Akers, seconded by O'Riley to approve the June 30, 2018 Audited Financial Report as recommended by the Director. Ending fund balances were ED Fund - \$1,001,096. and Tort Fund - \$99,880.

Roll call vote showed O'Riley, Sullens, Sutton, Nordstrom, Gripp, Akers, and Kazubowski voting aye. No one voted nay.

Motion Carried 7-0

LBS1 SCHOLARSHIP
AND EMPLOYMENT
AGREEMENT:

Motion by Sutton, seconded by Akers to approve the Special Education Teacher LBS1 Scholarship and Employment Agreement for Jace E. Jennings. This agreement is a combined scholarship and employment program to pay the tuition/fees costs for qualified individuals to enroll in a program for special education teachers (LBS1) and to provide employment for the individual upon program completion and state certification. Miss Jennings is currently a paraprofessional with Henry-Stark Counties Special Education District #801.

Roll call vote showed Sullens, Sutton, Nordstrom, Gripp, Akers, O'Riley, and Kazubowski voting aye. No one voted nay.

Motion Carried 7-0

NOVEMBER 2018
AUTHORIZATION:

Motion by Akers, seconded by Nordstrom to authorize the Director to process and pay the November Bills Payable, Payroll Liabilities, and Payroll Obligations as necessary.

Roll call vote showed Sullens, Sutton, Nordstrom, Gripp, Akers, O'Riley, and Kazubowski voting aye. No one voted nay.

Motion Carried 7-0

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY19 Cash Flow
2. ExCEL Report
3. Excess Cost - Updated
The corrected 2017 Expiring IDEA Fund to Distribute will be \$8,915,254. The correct amount of expiring IDEA funds has been updated on the ISBE website.
4. Goal Updates
5. IAASE Update

ADJOURNMENT:

With no further items for discussion, a motion was made by Akers and seconded by O'Riley to adjourn. Time: 1:58 p.m.

Voice Vote - Motion Carried 7-0