

## Minutes of the Governing Board Meeting

The Governing Board of the Henry-Stark Counties Special Education District met on Thursday, August 19, 2021 at 12:10 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Jeff Gerber, Mrs. Reyna Barto-Colvin for Mr. John Murphy, Mr. Tom Akers for Mrs. Carrie Boelens, Mr. Andrew Larson, Mr. John DeBord, Mrs. Ann Orwig, and Mr. Barry Snodgrass. Members absent: Mr. John Murphy, Mrs. Carrie Boelens, Mrs. Amber Troxell. Others present: None.

COMMENTS FROM VISITORS: There were no visitors.

CONSENT AGENDA: A motion was made by Larson and seconded by Akers to approve the following items under Consent Agenda:

- 06/17/21 Amended Budget Hearing Minutes
- 06/17/21 Governing Board Meeting Minutes
- 06/15/21, 06/23/21, 06/30/21, 07/15/21, & 07/31/21 Bills Payable
- 06/25/21, 07/09/21, 07/23/21, & 08/06/21 Payroll Withholding
- 06/25/21, 07/09/21, 07/23/21, & 08/06/21 Payroll and Benefits
- 06/30/21 and 07/31/21 Financial Statements

### Motion Carried 7-0 – Voice Vote

EXECUTIVE SESSION: Mr. Snodgrass, Governing Board President and Board Members, along with Mr. Wertheim, Director of Henry-Stark Counties Special Education District #801, were in an agreement to forego an executive session for this Governing Board Meeting.

PERSONNEL: Motion by Larson, seconded by Akers to approve of the following Personnel:

#### EMPLOYMENT

Ms. Patti Anders

Paraprofessional/Geneseo High School

Salary: \$12.00/Hour

Start Date: 08/12/21

Ms. Rayanne Busboom – Pending Contingent Certification

Paraprofessional/Wethersfield

Salary: \$12.00/Hour

Start Date: 08/18/21

Ms. Madison Duytschaver – Pending Contingent Certification

Paraprofessional/Wethersfield

Salary: \$12.00/Hour

Start Date: 08/18/21

Ms. Brittany Gerleman

Paraprofessional/Northside

Salary: \$12.00/Hour

Start Date: 08/12/21

Ms. Katherine Hardy – Pending Contingent Certification

Paraprofessional/Central

Salary: \$12.00/Hour

Start Date: 08/17/21

Ms. Samantha Lain – Pending Contingent Certification

Paraprofessional/Northside

Salary: \$12.00/Hour

Start Date: 08/12/21

Ms. Meredith Logston  
Paraprofessional/Northside  
Salary: \$12.00/Hour  
Start Date: 08/12/21

Ms. Andrea Masterson  
Paraprofessional/Millikin  
Salary: \$13.00/Hour  
Start Date: 08/12/21

Ms. Emma Miller  
Paraprofessional/ExCEL  
Salary: \$12.00/Hour  
Start Date: 08/10/21

Ms. Shannon Pennington  
Paraprofessional/Lyle  
Salary: \$12.00/Hour  
Start Date: 08/17/21

Ms. Scheiber, Aubrey  
Paraprofessional/Geneseo Middle School  
Salary: \$12.00/Hour  
Start Date: 08/12/21

Ms. Kayla Schubert  
ECSE Teacher/Lyle  
Salary: \$42,000.  
Start Date: 08/12/21

Ms. Corey Tavares – Pending Contingent Certification  
Paraprofessional/ExCEL  
Salary: \$12.00/Hour  
Start Date: 08/16/21

Ms. Nancy VanDeSampel – Pending Contingent Certification  
Paraprofessional/Central  
Salary: \$12.00/Hour  
Start Date: 08/17/21

Ms. Meagan Weimer  
Paraprofessional/ExCEL  
Salary: \$12.00/Hour  
Start Date: 08/10/21

Ms. Jenna Whipple – Pending Contingent Certification  
Paraprofessional/Northside  
Salary: \$12.00/Hour  
Start Date: 08/12/21

REQUEST FOR LEAVE

Mrs. Jen Smith  
Family Medical Leave Act  
School Psychologist/Central & KHS  
Estimated Leave Start Date: 10/10/21  
Leave End Date: 01/05/22

RESIGNATIONS

Ms. Courtney Anderson  
Paraprofessional/Galva  
Start Date: 09/01/20  
End Date: 05/28/21  
Reason: Other Employment

Ms. Julie Blackert  
Paraprofessional/Wethersfield  
Start Date: 11/07/16  
End Date: 05/27/21  
Reason: Personal

Ms. Andrea Gonzalez  
Paraprofessional/Geneseo Middle School  
Start Date: 08/18/16  
End Date: 05/21/21  
Reason: Personal

Ms. Sarah Stieghorst  
Paraprofessional/Stark County High School  
Start Date: 08/15/19  
End Date: 05/21/21  
Reason: Other Employment

Motion Carried 7-0 – Voice Vote

SPECIAL EDUCATION  
TEACHER LBS1  
SCHOLARSHIP  
AGREEMENT:

Motion by Larson, seconded by Akers to approve the contractual agreement with Brianna Vancleve for a combined scholarship and employment program for Special Education Teacher LBS1.

Motion Carried 7-0 – Voice Vote

INDEPENDENT TEACHING  
SUPERVISOR CONTRACT  
AGREEMENT:

A motion was made by Akers and seconded by Gerber to approve the following Independent Teaching Supervisor Agreement:

Ms. Beth Kastorff  
*Type of Service:* Teaching Supervisor  
*Compensation:* \$50.00 per hour  
*Time Period:* Up to 500 hours through the 2021-2022 school term  
*Place to be Performed:* Geneseo High School Cross-Categorical Classroom  
*Duration of Contract:* First day of student attendance for the 2021-2022 school year through the last day of student attendance for the 2021-2022 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Motion Carried 7-0 -Voice Vote

INDEPENDENT OT  
CONTRACT  
AGREEMENTS:

A motion was made by Akers and seconded by DeBord to approve the following Independent OT Contractor Agreements:

Ms. Kelli Rashid, Occupational Therapist  
*Type of Service:* Occupational Therapy Services  
*Compensation:* \$70.00 per hour  
*Time to be Performed:* Up to five (5) days per week  
*Place to be Performed:* Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.  
*Duration of Contract:* First day of student attendance for the 2021-2022 school year through the last day of student attendance for the 2021-2022 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Ms. Stephanie Frank, Certified Occupational Therapist Assistant  
*Type of Service:* Occupational Therapy Services  
*Compensation:* \$47.00 per hour  
*Time to be Performed:* Up to five (5) days per week  
*Place to be Performed:* Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.  
*Duration of Contract:* First day of student attendance for the 2021-2022 school year through the last day of student attendance for the 2021-2022 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Ms. Haley Steward, Certified Occupational Therapist Assistant  
*Type of Service:* Occupational Therapy Services  
*Compensation:* \$47.00 per hour  
*Time to be Performed:* Up to three (3) days per week  
*Place to be Performed:* Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.  
*Duration of Contract:* First day of student attendance for the 2021-2022 school year through the last day of student attendance for the 2021-2022 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Motion Carried 7-0 – Voice Vote

INDEPENDENT VISION  
ITINERANT CONTRACTOR  
AGREEMENT:

A motion was made by Barto-Colvin and seconded by Orwig to approve the following Independent Vision Itinerant Contractor Agreement:

Ms. Michelle Kroll, Vision Itinerant Teacher  
*Type of Service:* Vision Itinerant Services  
*Compensation:* \$60.00 per hour  
*Time to be Performed:* Up to eight (8) hours per week  
*Place to be Performed:* Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.  
*Duration of Contract:* First day of student attendance for the 2021-2022 school year through the last day of student attendance for the 2021-2022 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Motion Carried 7-0 – Voice Vote

LIAISON POLICE  
OFFICERS AGREEMENTS:

Motion by Orwig, seconded by Akers to approve Independent Contractor Agreements of Officers Adam Burroughs, Tye Cone, Jack LeGrange, Jena LeGrange, Mandy Welsh, and Briana Wilkey. Terms of the agreements are as follows:

*Officer:* Adam Burroughs  
*Type of Service:* Liaison Police Officer Services  
*Compensation:* \$22.50 per hour  
*Time to be Performed:* The dates and times will be determined by mutual agreement and in cooperation with the other independent liaison police officer contractors. A master work schedule will be held by the Principal of the ExCEL Program. The master schedule will be for no more than a maximum of 30 hours per week for the time period the first student attendance day of the 2021-2022 school year through the last day of the 2021-2022 student attendance  
*Place to be Performed:* ExCEL Alternative, 105 S. State Street, Atkinson, Illinois  
*Termination of Contract:* This agreement may be terminated by either party with thirty (30) days written notice.

*Officers:* Tye Cone, Jack LeGrange, Jena LeGrange, Mandy Welsh, & Briana Wilkey

*Type of Service:* Liaison Police Officer Services

*Compensation:* \$18.50 per hour

*Time to be Performed:* The dates and times will be determined by mutual agreement and in cooperation with the other independent liaison police officer contractors. A master work schedule will be held by the Principal of the ExCEL Program. The master schedule will be for no more than a maximum of 30 hours per week for the time period the first student attendance day of the 2021-2022 school year through the last day of the 2021-2022 student attendance

*Place to be Performed:* ExCEL Alternative, 105 S. State Street, Atkinson, Illinois

*Termination of Contract:* This agreement may be terminated by either party with thirty (30) days written notice.

Motion Carried 7-0 – Voice Vote

JANUARY-JUNE 2021  
CLOSED MINUTES:

After a review of the January 2021-June 2021 Executive Board, Executive Session Minutes, a motion was made by Akers and seconded by Barto-Colvin that the minutes remain closed at this time.

Motion Carried 7-0 Voice Vote

AUGUST 2021  
SEPTEMBER 2021  
OCTOBER 2021  
NOVEMBER 2021  
AUTHORIZATION:

Motion by Larson, seconded by Gerber to authorize the Director to process the August 2021, September 2021, October 2021, and November 2021, Payroll Liabilities, Payroll Obligations, Bills Payable, and Personnel Actions as necessary.

Motion Carried 7-0 - Voice Vote

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. Final FY21 Cash Flow
2. FY22 Cash Flow
3. 2020-2021 Final Facts-Child Count
  - Annawan 37
  - Bradford 43
  - Cambridge 58
  - Galva 93
  - Geneseo 287
  - Kewanee 358
  - Stark County 101
  - Wethersfield 53
  - TOTAL 1030
4. Tenure Status and Probationary Staff
  - The following employees have completed their 4<sup>th</sup> Probationary Year and are Tenured as of the end of the 2020-2021 school year.
  - Kimberly Evans – Life Skills Coordinator
  - Autum Brown – ECSE Teacher at Lyle
  - Mark Jeffrey – ED Teacher at ExCEL
  - Jennifer Carlson – Cross Cat Teacher at Central
  - Lauren Wall – Speech-Language Pathologist at Northside, Cambridge, & ExCEL
  - Emily Izral – Speech-Language Pathologist at Northside
  - Carly Anderson – ED Teacher at ExCEL
  - Barbara Hildebrandt – Cross Cat Teacher at Stark County Grade School
  - Rebecca Keener – ED Teacher at ExCEL
  - Samantha Kida – Life Skills Teacher at Northside
  - Tarol Suddeth – Cross Cat Teacher at Galva Grade School
  - Emma Reidner – Cross Cat Teacher at Kewanee High School
5. Team Assignments for 2021-2022
6. ESSER III
  - HSCSED has received over a million dollars to spend over three years. The three categories that the received monies need to be allocated to are Learning Loss, Summer Enrichment, and After School Programs.

7. P.A. 102-0172 Age 23  
If a student turns 22 during the school year, they are now eligible to finish the current school year.
8. P.A. 102-0173 3-Month  
If services were not met as the IEP states during the last year of the student's eligibility, due to unforeseen events, they are now allowed to receive additional 3 months of services. There are specific guidelines for these additional 3 months of service.

ADJOURNMENT:

With no further items for discussion, a motion was made by Akers and seconded by Gerber to adjourn. Time: 12:25 p.m.

Motion Carried 7-0 - Voice Vote

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Board Secretary