

## Minutes of the Governing Board Meeting

The Governing Board of the Henry-Stark Counties Special Education District met Thursday, December 17, 2020 at 12:00 p.m. via Zoom Teleconference in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mrs. Boelens, Mr. Larson, Mr. DeBord, Mrs. Rumbold, Mrs. Brody, and Mr. Snodgrass. Members absent: Mr. Gerber and Mr. Johnston. Others present: Tom Peffer, Kim Johnson, Claire Barton, Andrea Gonzalez, and Kelly Miller.

**AUDITED FY20 FINANCIAL STATEMENT:** Motion by Rumbold, seconded by DeBord to approve the June 30, 2020 Audited Financial Report as recommended by the Director. Ending fund balances were ED Fund - \$2,035,145. and Tort Fund - \$107,617 with an approximate 3-month reserve.

Mr. Tom Peffer, of Gorenz and Associates presented the results of the June 30, 2020 audit. Mr. Peffer provided the board members with numerous worksheets charting historical trends in expenditures and revenues for several years. He further stated the results of the audit were favorable and that the board has been provided accurate financial information on which they have based their decisions and recommendations.

Roll call vote showed Boelens, Larson, DeBord, Rumbold, Brody, and Snodgrass voting aye. No one voted nay.

Motion Carried 6-0

### COMMENTS FROM VISITORS:

Union's Co-President, Kim Johnson, stated there are 102 paying union members for the HSCSED cooperative. Mrs. Johnson is here on the behalf of the HSCSED staff for concerns of COVID 19 regulations and safety at schools with in person learning during this pandemic. She also would like to remind staff to keep setting examples to the students by wearing masks according to the CDC guidelines. The goal is to ensure a safe working environment and wants both administration and staff to be on the same page to accomplish this goal.

Barry Snodgrass, Governing Board President, will reach out to the district's superintendents and come up with some answers for the staff in hopes of presenting the answers in a letter. With that being said, some questions cannot be answered right now. This COVID 19 pandemic has made many things uncertain and guidelines and laws are changing frequently.

Life Skills Teacher, Claire Barton, had several questions for the Governing Board. Will ESY be looked at more closely since students are declining academically? How will DLM testing be approached this school year? Is there a mental health outlet for staff? Will there be any requirements when we come back from Christmas break? Mrs. Barton also had a concern about minutes of service for those students that chose to do remote learning.

Carrie Boelens, Governing Board Member, gave the outlet of Silver Cloud for behavioral health. This is a no charge mental health service through the OSF Healthcare website. Mrs. Boelens also recommended to contact Mental Health Alliance Chairperson, Beth Looney, at the Henry-Stark County Health Department.

Paraprofessional, Andrea Gonzalez, has concerns of why it is safe for Special Education students and not General Education students to be present in school. Barry Snodgrass, Governing Board President, stated the Geneseo District is planning on going back to the Hybrid schedule on January 4, 2021.

Greg Wertheim, Director contributed that it's not just Special Education students present in the school. Students that are in need of special services, failing, or high risk are also present in schools along with ExCEL students.

OLD BUSINESS: Direct, Mr. Werthiem, explained the revisions and removal of the of the different policies listed below.  
A. Policy #2 Revision and Adaption-Behavioral Interventions, Isolated Time Outs, time Out, and Physical Restraint Policy and Procedure  
B. Removal of Outdated Policy #6-Reduction in Force  
C. Removal of Outdated Policy #19-Notification of Absence Without Valic Cause K-8

CONSENT AGENDA: A motion was made by Rumbold and seconded by Brody to approve the following items under Consent Agenda:

- 08/13/20 Operating Budget Hearing Meeting Minutes
- 08/13/20 Governing Board Meeting Minutes
- 08/14/20, 08/31/20, 09/15/20, 09/30/20, 10/15/20, 10/30/20,11/13/20, and 11/27/20 Bills Payable
- 08/21/20, 09/04/20, 09/18/20, 10/02/20, 10/16/20, 10/30/20, 11/13/20, and 11/27/20 Payroll Withholding
- 08/21/20, 09/04/20, 09/18/20, 10/02/20, 10/16/20, 10/30/20, 11/13/20, and 11/27/20 Payroll and Benefits
- 08/31/20, 09/30/20, 10/31/20 and 11/30/20 Financial Statements

Roll call vote showed DeBord, Rumbold, Brody, Boelens, Larson, and Snodgrass voting aye. No one voted nay.

Motion Carried 6-0

EXECUTIVE SESSION: Director, Greg Wertheim, and the Governing Board chose to forego an Executive Session. Executive session was not needed for this meeting.

PERSONNEL: Motion by Brody, seconded by Rumbold to accept the approval of the following Personnel:

**EMPLOYMENT**

Ms. Stacy Franklin  
Paraprofessional/Northside  
Salary: \$11.00/Hr  
Start Date: 11/02/20

Ms. Lindsay Newman  
School Social Worker/Annawan & ExCEL  
Requesting to back to Full-Time  
Start Date: 11/30/20

Ms. Kelly Sikardi  
School Social Worker Intern/Lindsay Newman  
Salary: None  
Start Date: 01/04/21

**REQUEST FOR LEAVE**

Ms. Taylor Blair  
Family Medical Leave Act  
Speech-Language Pathologist/Stark County  
Estimated Leave Date: 02/22/21-05/17/21

Ms. Brooke Esquer  
Medical Leave  
Paraprofessional /Irving  
Estimated Leave Date: 02/22/21-04/05/21

Ms. Kari Sturtevant  
Medical Leave  
Paraprofessional /Belle  
Estimated Leave Date: 01/17/21-03/01/21

**RESIGNATIONS**

Ms. Tina Matney  
Paraprofessional/ExCEL  
Start Date: 01/10/11  
End Date: 12/31/20  
Reason: Other Employment

Ms. Abbey Sanchez  
Paraprofessional/Northside  
Start Date: 10/10/19  
End Date: 10/30/20  
Reason: Personal

Ms. Kelsey Yordy  
Paraprofessional/Kewanee High School  
Start Date: 01/14/16  
End Date: 11/13/20  
Reason: Other Employment

Roll call vote showed Boelens, Larson, DeBord, Rumbold, Brody, and Snodgrass voting aye. No one voted nay.

Motion Carried 6-0

HEALTH/LIFE/DENTAL/  
VISION INSURANCE  
RATES:

Motion by Rumbold, seconded by Brody to approve the revised rates for the District's Health/Dental/Life/Vision Insurance Plans for the policy year to run January 1, 2021 through December 31, 2021. The monthly rates are as follows:

Blue Cross/Blue Shield Health Insurance – Gold Plan

Employee	\$712.52
Employee+Spouse	\$1,574.62
Employee+Child(ren)	\$1,444.37
Family	\$2,306.48

Blue Cross/Blue Shield Health Insurance – Silver Plan

Employee	\$614.23
Employee+Spouse	\$1,357.39
Employee+Child(ren)	\$1,245.11
Family	\$1,988.27

Blue Cross/Blue Shield Health Insurance – Bronze Plan

Employee	\$648.15
Employee+Spouse	\$1,432.35
Employee+Child(ren)	\$1,313.87
Family	\$2,098.08

Blue Cross/Blue Shield Health Insurance – Family Plan

Employee	\$556.86
Employee+Spouse	\$1,230.61
Employee+Child(ren)	\$1,128.82
Family	\$1,802.57

Humana Dental Traditional Preferred

Employee	\$38.02
Employee+Spouse	\$76.33
Employee+child(ren)	\$104.47
Family	\$104.47

<u>Humana Vision 200 - EyeMed</u>	
Employee	\$13.38
Employee+Spouse	\$22.56
Employee+Child(ren)	\$23.01
Family	\$36.39

<u>Humana Life Insurance - \$10,000 Face Value</u>	
Employee Only	\$1.10

Roll call vote showed Boelens, Larson, DeBord, Rumbold, Brody, and Snodgrass voting aye. No one voted nay.

Motion Carried 6-0

SCHOOL SOCIAL  
WORKER SCHOLARSHIP  
AND EMPLOYMENT  
AGREEMENT:

A motion by Rumbold, seconded by DeBord, to approve the presented School Social Worker Scholarship and Employment Agreement. This agreement will be for a combined scholarship and employment program to pay the tuition/fees costs for the qualified individuals to enroll in a graduate program for a school social worker and to provide employment for the individual upon program completion and state certification.

Roll call vote showed Boelens, Larson, DeBord, Rumbold, Brody, Snodgrass voting aye. No one voted nay.

Motion Carried 6-0

SCHOOL SOCIAL  
WORKER SCHOLARSHIP  
AND EMPLOYMENT  
AGREEMENTS FOR:  
KATHERINE MIEROP AND  
MOLLY CARLTON

A motion by Brody, seconded by Rumbold, to approve the presented School Social Worker Scholarship and Employment Agreements for Katherine Mierop and Molly Carlton. Both of these candidates are currently employees of HSCSED. These agreements will be for a combined scholarship and employment program to pay the tuition/fees costs for the qualified individuals to enroll in a graduate program for a school social worker and to provide employment for the individual upon program completion and state certification.

Roll call vote showed Larson, DeBord, Rumbold, Brody, Boelens, and Snodgrass voting aye. No one voted nay.

Motion Carried 6-0

DECEMBER 2020  
JANUARY 2021  
FEBRUARY 2021  
MARCH 2021  
AUTHORIZATION:

Motion by Rumbold, seconded by Brody to authorize the Director to process the December 2020, January 2021, February 2021, and March 2021 Payroll Liabilities, Payroll Obligations, Bills Payable, and Personnel Actions as necessary.

Roll call vote showed DeBord, Rumbold, Brody, Boelens, Larson, and Snodgrass voting aye. No one voted nay.

Motion Carried 6-0

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY21 Cash Flow
2. ExCEL Report – By Casey Miller, Principal  
*Student News*

The pack remains firm at 48 members total. Of our 48 pack members, 18 students are currently utilizing our remote option for their education. Our leaders of the pack for the progress in November are as follows:

- Elementary School – Student from Stark County
- Middle School – Student from Geneseo
- High School – Student from Cambridge

*Staff News*

Ms. Taylor Wilson was elected as the “Leader of the Staff” for November. Ms. Wilson is a para who has been long term subbing for nearly the entire first semester to cover one of our elementary classrooms. She has gone above and beyond for our program and we are very happy to have her.

*Building News*

Mr. Kegebein took the week of Thanksgiving to give the building a good scrubbin’ while the kids were away. We have everything sanitized, polished, and ready to roll for the last few weeks before Christmas break.

ADJOURNMENT:

With no further items for discussion, a motion was made by Rumbold and seconded by Brody to adjourn. Time: 1:04p.m.

Motion Carried 6-0 Voice Vote

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Board Secretary