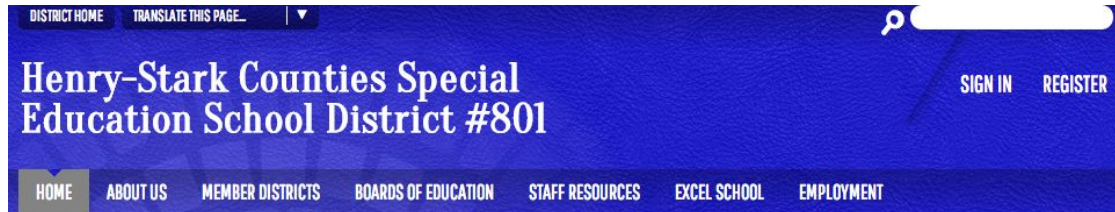


## How to register a new account on the Henry-Stark Website How to register for a professional development event

1. Navigate to [www.hscsed.org](http://www.hscsed.org)
2. Click on REGISTER in the upper right hand corner of the page



3. Enter your birth date, click on Submit

We want this site to be compliant with federal law under the Children's Online Privacy Protection Act (COPPA). Please enter your birth date so we can confirm that you are at least 13 years old. Your birth date information is collected only to validate your age and is not stored.

Enter your birth date and click submit.

Example: 04/05/1975

Submit


4. Fill in all boxes with a red triangle in top right. -Highly recommended that you use your email address for your user name so it is unique and memorable.

First Name:

Last Name:

Email Address:

User Name:

Password:   
The strongest passwords contain a mixture of upper and lower case letters, numbers and special characters.

Confirm Password:

I HAVE READ AND AGREE TO THE [SCHOOLWIRES TERMS OF USE.](#)

Submit

4. Check the "I have read and agree to the Schoolwires terms of use." and click Submit

### **Success!**

You have registered for this site. You can now [sign in](#). Click My Account to edit your account settings and subscriptions.

# How to register for a professional development event



1. On the front page of our website [hscsed.org](http://hscsed.org) click calendar
2. Click on the green event you want to register for located on the District Calendar

Aug 2014	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 2						1	2
3 4 5 6 7 8 9							
10 11 12 13 14 15 16							
17 18 19 20 21 22 23							
24 25 26 27 28 29 30							
31							
Sep 2014	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 2 3 4 5 6							
7 8 9 10 11 12 13							
14 15 16 17 18 19 20							
21 22 23 24 25 26 27							
28 29 30							
Oct 2014	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 2 3 4							
5 6 7 8 9 10 11							
12 13 14 15 16 17 18							
19 20 21 22 23 24 25							
26 27 28 29 30 31							

3. Located between events description, contact, and location information click on the Register button

**Registration**

Seat Availability: 55 of 55 available.

Last day to register: 8/1/2014

Register

NOT REGISTERED

4. Confirming this is the event you want to register for, click Register Now

**Visual Phonics**

8/4/2014 8:30 AM - 4:30 PM

Your Registration Details:

Name: Kelly O'Keefe

Phone:

Email: kokeefe@hscsed.org

Register Now Cancel

**Registration**

Seat Availability: 54 of 55 available.

Last day to register: 8/1/2014

You are registered for this event. Click Review to see your registration details.

Review Cancel Registration

I'M REGISTERED

5. You are now registered for this event. You will receive a registration confirmation email immediately confirming event title, date, and time.